



# Scintia Services Limited.

Inspection, Testing & reporting on Electrical Safety of Portable, Transportable & Fixed Appliances in Buckinghamshire & surrounding counties.

## Elite Service

If you wish to use our equipment register section of the report as the basis of your inventory then you should opt for the **Elite** service.

## Extra Service

If you do not intend to use our information for your inventory but still want a written report to refer to then our **Extra** service will cost less yet still be more than adequate to meet all regulations.

## Eco Service

If you never refer to the report or have no need to use it for asset management then the **Eco** service could be for you, reducing the cost & helping the environment too!

PAT Testing  
from just  
95p\*  
per item

5% Discount



An equipment trolley used to test your portable appliances.

### When comparing our charges to others - please note

We consider an appliance to be - the item **with** its lead when the mains cable is permanently fixed.

For appliances with detachable mains leads (cord sets) the item is tested & the cord set tested separately as an appliance using different test parameters.

If remedial work is required some other contractors FAIL the appliance, the remedial work is undertaken & a **second charge** is incurred on retest.

We undertake remedial work (new plug, fuse, plug retermination, minor repairs) **prior** to testing so that you only incur one charge.

We do not stick labels on everything in sight that appears to be electrical - low volt equipment does not need testing!

### The Digital Report

The asset register (inventory) can be sent to you in digital form, usually on a mini cd mounted on an information & 'advanced booking with discount' leaflet.

The data on the cd can be opened in Excel and you are able to save, modify, add or delete information to your requirements. We hope our register will form part of your digital inventory.

Should you not be able to access the data for any reason, it can be sent to you by e-mail.

### The Legal Requirements

This in-service inspection & testing of electrical equipment programme follows the Institution of Electrical Engineers Code of Practice, which in itself more than complies with the legislation in The Health & Safety at Work etc. Act 1974 The Electricity at Work Regulations 1989 (EAW) The Management of Health & Safety at Work Regulations 1992 & The Provision and Use of Work Equipment Regulations 1992

A Discount is available for advance booking (over 3 months in advance), for instance, book for next year when we come to test this year. Save yourself the hassle of remembering to rebook, and save money!

Please see the downloadable documents page of our website ([www.scientiaservices.co.uk](http://www.scientiaservices.co.uk)) for more details and to book.



Contact us: 01494 865660 / 07831 328492

[www.scientiaservices.co.uk](http://www.scientiaservices.co.uk)

[office@scientiaservices.co.uk](mailto:office@scientiaservices.co.uk)

[Scientia@gotadsl.co.uk](mailto:Scientia@gotadsl.co.uk)

### Service Level Comparison

Procedure undertaken by us	Eco	Extra	Elite
<b>Appliances located</b> No need to move your appliance to a central area. We work of a trolley in situ	✓	✓	✓
<b>Identification of each appliance</b> self adhesive unique numbered bar coded permanent label	✓	✓	✓
<b>Description of appliance</b> recorded	basic	brief	full
<b>Manufacturer</b> recorded		✓	✓
<b>Model number / name</b> of appliance recorded			✓
<b>Serial number</b> of appliance recorded			✓
<b>Location</b> of appliance		brief	full
<b>Formal Visual Inspection</b> (see our Method Statement for full details)	✓	✓	✓
<b>Minor repairs to appliance to enable it to pass the inspection &amp; test</b> including new plug, rubber plug, fuse or retermination of plug	✓	✓	✓
<b>Testing</b> appliance (see our Method Statement for full details)	✓	✓	✓
<b>Labelling</b> appliance (if <b>PASS</b> status occurs) With our own Passed for Electrical Safety labels with month / year of test & next test due date	✓	✓	✓
<b>Labelling</b> appliance (if <b>FAIL</b> status occurs) in red both on the plug & the appliance with the reason for that failure. You will be notified of the failed appliances & where possible all failed equipment centralised	✓	✓	✓
<b>Appliance returned</b> to original location in-use or in store	✓	✓	✓
<b>Written report - Equipment Register</b>		✓	✓
<b>Written report - Rejected appliances</b>	✓	✓	✓
<b>Written report - Not Tested register</b> for appliances not tested in the last inspection & test		✓	✓
<b>Written report - title page</b> (front sheet) summary of programme for invoice & record	✓	✓	✓
<b>Certificate</b> that can be displayed as proof of establishments conformity to regulations	✓	✓	✓
<b>Your Data</b> extracted from our main database as a digital inventory for you to modify & use freely	by e-mail	mini cd	mini cd
<b>Discount available</b> for booking the next inspection & test programme with us in advance	✓	✓	✓
<b>Additional visits</b> for small numbers of appliances that may need certificating between the main programme for a variety of reasons (e.g. donated, temporary, not available before)	Cost incurred	free	free